

Now you can have a professional business base with all your calls answered personally for you and a mailing address plus a registered office address if you need it.

All at Clarendon House - where all your business needs are provided under one roof.



020 8207 3111

Clarendon House

Clarendon House
Shenley Road
Borehamwood
Herts WD6 1AG

Tel: 020 8207 3111
Fax: 020 8207 3443
Email: sue.mullins@chbc.co.uk
Website: www.chbc.co.uk



**Working
from home?**

**Away from your
business during
the day?**

**How
do your
customers
communicate
with you?**

You now have an affordable way for your customers to keep in touch and a professional base for your business, with no long term commitments.

Clarendon House Can Help You

Personal Reception Service

Full mailbox and registered office

Our services provide you with personalised telephone answering, which means that calls are answered in your own or company name.

Provides postal address and fax facility.

Monthly charge £25.00

Additional company £15.00

Deposit (**refundable**) £50.00

Redirected post 45p per bundle + postage

TELEPHONE ANSWERING 9 am to 5 pm Monday to Friday

No call charges

Setup charge	£50.00
Monthly charge	£60.00
Messages	.70p per email
Deposit (refundable)	£100.00

For any of the above services,
please call our reception
on 020 8207 3111
or find us at
www.chbc.co.uk



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All services subject to status and contract.
Prices exclude V.A.T. and are subject to
change without notice.

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